



Electrical Low Voltage – Commercial Permit Guidelines

Permit Description

A permit is required for the installation of low-voltage systems in **commercial buildings**, including:

- Telephones, Data, Fiber
- Audio & Access Control Systems
- Nurse Calls
- Pool Alarms
- Landscape Lighting, Gate Controls
- HVAC & Remote Controls
- Energy Management
- Interior Lighting Control Systems
- Central Vacuum Systems
- Surveillance/ Security camera

OR any other projects covered by **Florida Administrative Code 61G6-7.001(4)**

Applicable Codes but not limited to

- **Florida Building Code** – 8th Ed. (2023)
- **National Electric Code (NEC)** – NFPA 70 (2020)
- **Florida Fire Prevention Code** – 8th Ed. (2023)
- **Florida Administrative Code** – 61G6-7.001(4)

Who Can Apply?

Contractors (Must Apply Online):

- Certified Electrical Specialty Contractor (ES)
- Certified Electrical Contractor (EC)
- Registered Electrical Contractor (ER)
- Limited Energy Specialty Contractor
- Certified Alarm System Contractor I (EF)
- Certified Alarm Contractor II (EG)

Owner/Builder (Must meet all conditions):

- Project cost under \$75,000 (F.S. 489.503(C))
- Intended for personal use and occupancy
- Must verify ID in person at City Hall
- Notarized Owner/Builder affidavit
- **Condo unit owners are not eligible**
- **Corporations are unable to qualify for the owner/builder exemption**

Documents Required

- Floor Plan (all devices/equipment shown)



- Site Plan clearly identifying the locations of all exterior equipment and devices, as applicable.
 - The plan should include the site address, scale, north arrow, all structures located on property, setbacks, equipment pads, etc.
 - The site plan must be clear, legible, and accurately detailed.
- Manufacturer's Specifications
- EVAC manufacturer specifications and EVAC signage for electronic gate access
- Burrowing Owl/Gopher Tortoise Affidavit and/or Eagle Affidavit
- Notice of Commencement (**NOC**) if valuation \geq \$5,000
 - Must be certified & recorded with Lee County. Upon recording, submit NOC Affidavit too
 - Can be submitted after the application but must be received before the first inspection.
- Use of Private Provider documents (if applicable)
- Parcels located in **Flood Hazard Areas** must undergo an SD/SI determination during the Plan Review, with the following required documents:
 - FEMA Packet or Elevation Certificate (BFE +1)
 - Actual Cash Value Appraisal (may be required also)

Inspections Required

Inspection	When to Schedule
Notice of Commencement	Before 1st inspection (if valuation \geq \$5,000)
Electric Rough	After wiring/box installation, before concealment
Electric Final	After power connection and electrical work completion
Fire Rough (As Applicable)	After wiring/box installation
Fire Final (As Applicable)	Electrical work complete
Additional Inspections	May be required based on scope/project specifics



Fees

Fee Type	Amount
Electrical Misc. (w/ plans)	\$165.00
Fire (if applicable)	\$7.85 per \$1,000 project value
Surcharges	Yes

Permit Expiration

Permit Type	Valid For
Standard	6 Months
Private Provider	6 Months

Internal Review (Office Use Only)

- Zoning
- Electrical
- Fire
- Floodplain (if applicable)
- Species Review (owl, eagle, gopher tortoise, etc.) (if applicable)